



## MetSoc 2022 – Poster Guidelines

Congratulations on being accepted to submit a poster for the 85th Annual Meeting of The Meteoritical Society 2022.

**All poster authors must submit an e-poster and those attending in person should also bring a printed poster to display.**

### **e-Poster Technical Requirements:**

Final e-poster files must be submitted via by **Friday 5<sup>th</sup> August**. Any posters submitted after this date may not be displayed in the virtual poster gallery during the event.

Please submit your poster as a 1-page PDF-file in PORTRAIT orientation:

- File format: PDF
- Orientation: Portrait (vertical)
- Dimensions: As your poster will be viewed on a computer screen, there are no specific recommended dimensions. Please ensure that the poster is portrait and all the text/images can be read easily when viewing on a screen as a PDF.
- Recommended file size: 3MB or less
- Maximum file size: 10MB
- Please check the content and quality of your poster before uploading

Once you are registered, you will receive a link to submit your poster file. You must be registered to be able to submit.

People who visit the virtual poster room will be able to view your e-poster, download it and email you if they wish to discuss the poster.

E-posters will be displayed in two virtual poster sessions:

- Session 1 will be from 17:30 – 19:30 on Tuesday 16<sup>th</sup> August
- Session 2 will be from 17:30 – 19:30 on Thursday 18<sup>th</sup> August

Further information about the virtual platform will follow the first week in August.

### **In-Person Posters:**

Posters should be A0 portrait (118.9cm high x 84.1cm wide). Presenters must print their own poster beforehand and bring to the venue. Some further tips on giving a successful poster presentation are given below.

Posters will be attached to display boards at the venue. Boards and Velcro for attaching will be provided.

The in-person poster sessions will take place in Hall 2 of the SEC Glasgow.

In-person posters will be displayed in two sessions:

- Session 1 will be from 18:30 – 20:30 on Tuesday 16<sup>th</sup> August
- Session 2 will be from 18:30 – 20:30 on Thursday 18<sup>th</sup> August

Please see the online programme to confirm which session your poster will be displayed in.

Please ensure your poster is set up on the morning of your poster session - the poster hall will be open from 10:00am.

Posters will have abstract numbers on them, so you should look for the board with your own number.

Presenters are expected to be in attendance at the dedicated poster sessions. Posters not removed at the end of the session will be discarded.

**Tips for a successful poster presentation:**

- Aim to present the key points of your study rather than all the details. Use your poster to gain the interest of the audience (who are not all experts in your field) – if they want to know more, then they can ask a question!
- Remember that all conference delegates have access to your abstract, so you can refer the audience to that for specific details.
- Don't attempt to put all the information in your abstract onto your poster – the poster is best showing the key figures (or modified versions of them) from your paper, with the minimum of text to explain what is going on.
- Make sure that your poster is readable at a distance of at least 1 metre – we recommend a final printed minimum font size of 24 to 28 point.
- Ensure font on graphs and figures are readable (at least 18 or 20 point font) – a figure from your extended abstract may need modification to be easily readable.
- The great thing about a poster is you are able to interact with the audience in the dedicated poster session and explain more about your research. Consider bringing along props to augment your poster – a PowerPoint or video on a laptop showing further information or animations, a hand sample of mineralisation, copies of your relevant papers or copies of your poster printed at letter size.
- Make sure the poster has your e-mail address on it so people can contact you. A photo of yourself is helpful if someone is trying to locate you to discuss your poster.

If you have any questions regarding your poster, please email [metsoc2022@abbeyuk.com](mailto:metsoc2022@abbeyuk.com)